

Provincial Archives Sub-committee Role and Responsibilities

ROLE

- To maintain and preserve the records and artifacts of Ontario Council
- To make records, historical information and artifacts accessible as resources to explore and learn about the Guiding movement and its impact on communities throughout Ontario and Nunavut
- To carry out any additional work as directed by the Provincial Council
- To consult with other committees in order to combine the expertise of all for the benefit of Guiding in Ontario and Nunavut

MEMBERS

Membership shall include:

- Archives Adviser (Chair)
- Members at large (2-4)
- Youth Member at large (1-2)

RESPONSIBILITIES

The Provincial Archives Specialty Community shall:

1. Record and catalogue activities and events
2. Preserve and store historically significant items
3. Ensure records regarding Archives holdings are current and up-to-date
4. Provide historical documentation and information
5. Support the historical research enquiries of all Guiding Members
6. Work to share Ontario's collection with Guiding members in Ontario and Nunavut, including exploring new ways to engage Guiding members
7. Report on activities and provide recommendations, via the Chair, to Council in a tabled report

